

WSBA President Responsibilities:

Serving the WSBA Membership

Events

- Coordinate event calendar: work with promoters to resolve date conflicts
- Solicit annual championship events; manage WSBA championship jersey & medal inventory
- Manage annual review of equipment functionality; coordinate repair/replacement of items as needed
- Propose programs and ideas to grow membership and bring new events to the calendar

Communication

- Manage social media presence
- Manage/maintain WSBA website
- Respond to queries from members, promoters, officials, community

Managing the WSBA

Finance (organizational financial oversight in conjunction with WSBA Treasurer)

- Propose annual budget for approval by Board of Directors
- Ensure timely submission of tax returns
- Review and renew insurance
- Solicit sponsorships
- Order annual membership numbers
- Coordinate annual membership renewal campaign and distribution of member numbers

Governance

- Facilitate Board of Directors meetings (every 4-6 weeks), including setting meeting agenda
- Implement all actions approved by the Board of Directors
- Identify candidates for officer roles (annually)
- Manage organization volunteers (stipend and non-stipend roles)
- Facilitate the annual meeting of the corporation, including setting meeting agenda
- Ensure compliance with WSBA bylaws

Positioning the WSBA within the Wider Cycling Community

- Facilitate communication with officials, promoters, teams, and members
- Liaise with USA Cycling on behalf of WSBA, members, and constituents
- Coordinate and cross-promote with other regional cycling organizations as appropriate to achieve shared goals