

WASHINGTON STATE BICYCLE ASSOCIATION
Board of Directors Meeting
Thursday, January 20, 2011 | 6:00 p.m.

MINUTES

Present on conference call: Erik Anderson, Ted Chauvin, Marla Emde, Steve Evans, Joe Holmes, David James, Patricia Lawrence, Jan Luke-Hamasaki, David Mann, Craig Udem, Martha Walsh

President Joe Holmes called the meeting to order at 6:05 p.m.

Minutes from the November 14, 2010, meeting were approved.

Marla Emde and Jan Luke-Hamasaki outlined steps taken and still needed to bring north Idaho clubs and riders into the WSBA. Remaining to be done are coding changes at USAC to identify specific Idaho zip codes with the WSBA, amendment of WSBA bylaws to specifically allow members who do not reside in Washington, and outreach to the Idaho riders and clubs to outline the benefits associated with WSBA membership and to invite them to join.

David James highlighted issues pertaining to the two cyclocross series in the Puget Sound region and concerns that promoters will increasingly opt out of participation in the WSBA and USAC. The perception is that USAC sanctioning increases both barriers to entry and costs for riders and promoters without significant benefit. Other board members involved with cross emphasized the need for greater two-way communication with the cyclocross community involving both outreach and listening on the part of the WSBA. Cyclocross is the fastest-growing discipline in the sport, with riders and promoters from a variety of backgrounds, and the WSBA wants to encourage new racers and to help these promoters to grow the sport as well as protect their bottom line. Joe will make specific efforts to reach out to cross promoters to open better channels of communication and to listen to how the WSBA can support them.

Joe reported on the Cascade Criterium Series, its calendar shift to July in 2011, and hopes to grow this into a destination race series.

Joe also reported on plans for updating the website and enhancing its effectiveness in communicating with members. Specific pages targeted for development include clearer information on grants available, timely updates to the juniors pages, and a new section on the state of the business including board meeting minutes and financial documents.

Discussion of rider rankings, BARR, and state championships boiled down to a proposal from Joe for a special meeting of the board to consider these related questions:

Shall the WSBA define its masters men's categories as:

age 30-39 cat 1-3
age 30-39 cat 4-5
age 40-49 cat 1-3
age 40-49 cat 4-5
age 50+ all cats

These age groups would be used for state championship events. Races that follow these categories would have masters results included in the WSBA rider rankings. All promoters would be encouraged to follow this system for masters age groups at their events.

Also to be voted in this special meeting is a proposal to award the masters and senior state criterium championship to the Bellingham Criterium.

The special meeting will take place at 8 p.m. on Tuesday, February 1. Votes must be cast by email by that time to be considered. The board will continue online discussion of the ramifications of this proposal until the meeting time or until all votes have been cast.

Patricia Lawrence presented the WSBA budget for 2011. It was unanimously approved.

Joe discussed the possibility of hosting ads on the WSBA website and also of securing an advertiser/sponsor for 2012 jersey numbers. The main issue is IRS limitations on nonprofits earning income; these should be clarified with the accountant.

To launch the process of amending the bylaws to improve clarity for the elections process, smoother transitions for incoming board members, and adding north Idaho to the association, Marla and Ted will develop language for changes in the membership rules identified in Article II Paragraph b(ii).

The meeting was adjourned at 7:55 p.m.

WASHINGTON STATE BICYCLE ASSOCIATION

Board of Directors Meeting

October 13, 2011 | 7:00 p.m.

MINUTES

Present on conference call: Duke Andersen, Erik Anderson, Ted Chauvin, Marla Emde, Joe Holmes, David James, Patricia Lawrence, David Mann, Phil Miller, Craig Udem, Martha Walsh

President Joe Holmes called the meeting to order at 7:00 p.m.

Minutes from the January 20, 2011, meeting were approved.

Joe Holmes reviewed the need for a new storage location and new manager for the WSBA equipment. CycleU will move from its current West Seattle location by April 1, 2012, and it is unknown whether a new location will be able to accommodate storage of the WSBA equipment. The equipment manager in 2012 will need to maintain tighter standards for checking equipment in and out and for invoicing teams that use the equipment. Joe, Trish Lawrence, and Erik Anderson will comprise a committee to devise clear operating procedures, including late fees for last-minute equipment requests as well as transferring number rental fees back to the WSBA. Craig Udem will provide an update at the November 2011 meeting on CycleU's facility, and the WSBA can then explore other storage options if necessary.

In terms of specific equipment, the west side of the state needs to replace most of its race radios; current units are reaching the end of their life spans. On the east side of the state, Marla Emde said the highest priorities are a timing clock and two more radios to complete the set.

Martha Walsh reviewed the status of nominations to fill open spots on the board of directors. Members were called upon especially to encourage candidates to step up for the position of junior development director.

Two points were identified for presentation at the annual meeting in November:

- the importance of (and format for) sending race results to USAC for rider rankings
- the new practice of Washington State to collect sales tax on race entry fees

Trish reported on current balances for the general fund and the junior development fund.

David James reported on the 2011 cyclocross season, submitting results to USAC for rider rankings and the importance of those ranking for call-ups at nationals, and the potential for WSBA involvement in mountain biking in 2012.

The meeting was adjourned at 8:20.

WASHINGTON STATE BICYCLE ASSOCIATION

Board of Directors Meeting

November 19, 2011

MINUTES

Present: Duke Andersen, Erik Anderson, Ted Chauvin, Joe Holmes, David James, Jan Luke, David Mann, Phil Miller, David Visintainer, Martha Walsh

President Joe Holmes called the meeting to order at 11:35 a.m.

Minutes from the October 13, 2011, meeting were approved.

Officers were elected for one-year terms as follows:

President: Joe Holmes

Vice President: Erik Anderson

Treasurer: Tricia Lawrence

Secretary: Martha Walsh

Joe Holmes outlined progress in standardizing operating procedures for use of WSBA equipment. The final policies and procedures have not yet been drafted but will charge higher fees for non-USAC-permitted events and will give priority for use to permitted events over non-permitted events.

The Board set men's masters categories for 2012 in line with USAC (no masters category for riders aged 30-34), as follows:

35-39 cat 1-3

35-39 cat 4-5

40-49 cat 1-3

40-49 cat 4-5

50+ all categories

Rider rankings will no longer be calculated by the WSBA; rankings are provided on the USA Cycling website. There will be three state championship events in 2012 (road race, time trial, criterium). A committee comprised of Ted Chauvin, Joe Holmes, and Martha Walsh will consider a proposal to expand the number of events included in the BARR competition.

The Board supported plans to continue the junior race series in 2012.

The meeting was adjourned at 12:45 p.m.

WASHINGTON STATE BICYCLE ASSOCIATION

Annual Meeting of the Corporation

November 19, 2011

MINUTES

President Joe Holmes called the meeting to order at 1:10 p.m. and reviewed the activities of the WSBA in 2011.

Treasurer Patricia Lawrence alerted teams and promoters to the Taxability of Fees Charged for Amusement and Recreation Services in Washington State, effective July 1, 2011, and she provided contact information for the Department of Revenue and links to web resources on this topic. Trish reviewed current account balances for the WSBA (\$39,384) and junior (\$10,701) funds and pointed interested members to the WSBA's tax returns available on the website of the Washington State Charities Program.

The following members were elected to three-year terms on the WSBA Board of Directors:

East Region Director: Marla Emde

Southwest Region Director: Erik Anderson

West Region Director: Erik Olson

Junior Development Director: Carrie Eller

Carrie specifically requested assistance from other WSBA members in working on junior programs.

Joe Holmes and Jan Luke reviewed changes at USA Cycling, including governance reform, new website, online registration, professional officials' association, technical commission, improved results and ranking database, USAC neutral support, and race director certification.

Joe outlined the new policies on WSBA equipment rental, a new rental fee structure, and the plan to obtain new equipment for use in eastern Washington. Joe also explained the proposal to slightly expand the list of BARR events and reviewed the new men's masters categories approved by the Board and urged all promoters to use these categories at their events. If necessary, categories can be raced together and scored separately.

35-39 cat 1-3

35-39 cat 4-5

40-49 cat 1-3

40-49 cat 4-5

50+ all categories

The business meeting was ended at 2:20 p.m.

WASHINGTON STATE BICYCLE ASSOCIATION

Board of Directors Meeting

March 6, 2012

MINUTES

Present: Duke Andersen, Erik Anderson, Ted Chauvin, Carrie Eller, Marla Emde, Joe Holmes, David James, Patricia Lawrence, David Mann, Phil Miller, Erik Olson, Martha Walsh

President Joe Holmes called the conference call meeting to order at 7:10 p.m.

Because the meeting was convened on shorter notice than specified in the bylaws, the president called for any objections to validation of the meeting (waiver of notice). None were voiced.

Discussion of website

Discussion of more frequent meetings. Move to monthly meetings on first Mondays at 7 p.m.

Discussion of online waivers, best practices for promoters to have those available at races.

Discussion of 2012 budget. Need greater effort to develop budget to focus on responsibilities and mission as a Local Association of USA Cycling. For 2013, look at mandates from USAC, IRS, and bylaws to build budget to meet goals. The budget draft for 2012 was approved with the addition of \$1,500 for an officials program (Phil to provide a more detailed proposal) and items showing that payment of state taxes is balanced out by revenue collected from promoters for that purpose.

Discussion of Carrie's proposal for junior development. Conclusion: David James and Carrie will prepare an outline of the progress and contributions of junior racing for distribution to promoters in order to push for more opportunities for junior racing.

MSC to approve minutes of previous meeting.

The meeting was adjourned at 8:50 p.m.

WASHINGTON STATE BICYCLE ASSOCIATION

Board of Directors Meeting

April 2, 2012

MINUTES

Present: Duke Andersen, Erik Anderson, Ted Chauvin, David James, Patricia Lawrence, Erik Olson, Martha Walsh

Vice President Erik Anderson called the conference call meeting to order at 7:05 p.m.

MSC to approve minutes of March 6, 2012, meeting.

In her update on the 2012 budget, Trish pointed out that equipment expenditures in 2012 will be greater than the amount budgeted. The board agreed this is an important priority for the WSBA and approved remaining purchases needed to improve inventory.

The board received the resignation of David Mann and expressed its gratitude for his service to the WSBA. The board elected Annette Williams to fill out the remainder of his term on the board. Erik Anderson will contact Annette to confirm her willingness to serve.

Erik Anderson outlined Carrie Eller's efforts to gather data for a profile on junior racing in Washington to be used in urging promoters to include junior categories in their events and also possibly for use on the USA Cycling website.

David James agreed to take on the task of working with the clothing provider to secure championship jerseys for 2011 and 2012.

Promoters have pointed out delays in assigning officials to races and also in inconsistent application of USA Cycling guidelines. Ted, Erik A, and Trish will coordinate a discussion of related topics with the higher-level officials.

Erik A demonstrated a possible new website. Seamless interface with the current WSBA databases requires further exploration.

Looking ahead to cyclocross season, board members suggested a cyclocross calendar meeting and raised the possibility of using WSBA numbers in cyclocross races.

Agenda items for the next meeting (May 7, 2012) include review of the above subjects and an update from Ted on inclusion of north Idaho in the WSBA.

The meeting was adjourned at 8:06 p.m.